



Unique conference and  
event center in Switzerland.



# Summary

**Millennium Events offers its expertise in the custom creation and execution of your event.**

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# Event creator

LA SCENE

## Millennium offers a variety of prestigious spaces for organizing your events:

conference and reception rooms, auditorium, club, brasserie (15 points Gault&Millau), restaurant with a large buffet, café, wine cellar, delicatessen, art gallery, and bookstore. These spaces are designed to host your event successfully, meet your needs and provide an exceptional experience for your guests.

### **Exclusive Turnkey Events!**

Artistic directors, set designers, and creative teams come together to bring your event to life. We offer a comprehensive range of customized artistic and technical concepts and services (staging, entertainment, artist selection, furniture, decorations, hospitality, audio, sound, and lighting).

To facilitate the organization of your event, a dedicated project manager ensures complete planning and execution for seamless coordination and valuable time savings.

Our catering service, led by our Chef Fabien Foare, Meilleur Ouvrier de France, offers refined seasonal cuisine tailored to the format of your event.

Whether you are looking for comedians, musicians, artists or speakers, we can select the best talents in a wide variety of disciplines to animate your event.

## **Excellence Services**

- \* Artist, Speaker, Musician, DJ Catalog
- \* Banquet service (appetizers, cocktails, buffet, dinner)
- \* Security service
- \* Limousines and Taxis service
- \* Hostess service
- \* Conciergerie service
- \* Coat check and Reception area
- \* Floral decoration and furniture
- \* Instruments, effects, and music accessories available for rent
- \* On-site Hair Salon and Dry cleaning
- \* Secure parking for 500 vehicles



## **Contact and access**

We are at your disposal to answer your questions and assist you plan your event. Feel free to contact us to learn about our services and discuss your project.

Millennium is easily accessible from the A1 highway, Lausanne-Crissier exit, and from the Renens train station.

# Conference Center Business







## Comfortable and versatile rooms.

Our Business conference rooms offer all the necessary comfort and great flexibility to organize your professional meetings.

Spacious and modern, they are particularly suited for team meetings, whether it's for brainstorming sessions, training or seminars. Enjoy a comfortable and adaptable environment to foster your teams' creativity and enable effective work.

## Capacity & flexibility

With a total area of 650 sqm, the Business Center provides 8 large conference rooms ranging from 40 to 90 sqm, as well as a spacious lobby. Versatile and adaptable, they can be arranged according to the desired configuration to meet your specific needs and create the perfect setting for your meetings

	Theater 	Classroom 	U-shape 	Boardroom 	Cabaret 	Cocktail 
Room 1	32	16	12	10	13	-
Room 2	60	34	24	22	36	60
Room 3	60	32	24	22	36	60
Room 4	50	32	24	22	32	60
Room 5	50	32	22	18	32	60
Room 6	28	16	12	10	16	-
Room 7	28	9	12	10	16	-
Room 8	25	14	-	18	12	-

## Lobby

At the heart of the Business Conference Center, the lobby offers a 110 m<sup>2</sup> space, ideal for lunch breaks, coffee, and cocktails, promoting conviviality and providing moments of relaxation during your work meetings.



## Welcoming atmosphere

Our rooms are equipped with modern furniture, bathed in natural light, and equipped with kitchenettes, ensuring optimal comfort and a pleasant atmosphere conducive to communication and collaboration within your teams.





# Room plan

Business



## Level -1



# Conference Center Executive

## *An ideal venue for your executive meetings.*

Our prestigious meeting rooms are furnished with refined, high-quality furniture. Featuring spacious layouts and contemporary aesthetics, they are designed to offer you maximum comfort. You have integrated state-of-the-art equipment such as projectors, sound systems, lighting, and video conferencing tools to meet your needs. Enjoy a modern, elegant and functional environment for efficient work.

### Capacity & flexibility

With a total area of 285 sqm, the Executive Center has 4 spacious rooms with terraces, ranging from 55 to 105 sqm, accommodating up to 60 people depending on the desired configuration, as well as an ideal reception area for cocktails:

Capacity	Room 1 60	Room 2 12	Room 3 12	Room 4 18			
Room 1	Theater 60	Classroom 36	U-shape 20	Boardroom 30	Banquet 40	Cabaret 30	Cocktail 60

### Modern and elegant Design

Custom leather armchairs, luxurious finish tables, and oak woodwork create a refined and inviting ambiance, perfect for your professional meetings. The large glass windows provide a contemporary aesthetic and natural brightness, offering optimal working conditions.



### Large private Terraces

Each room is bathed in natural light. They open onto large private terraces with exceptional views of the Alps, providing a privileged space for breaks or cocktails on sunny days.

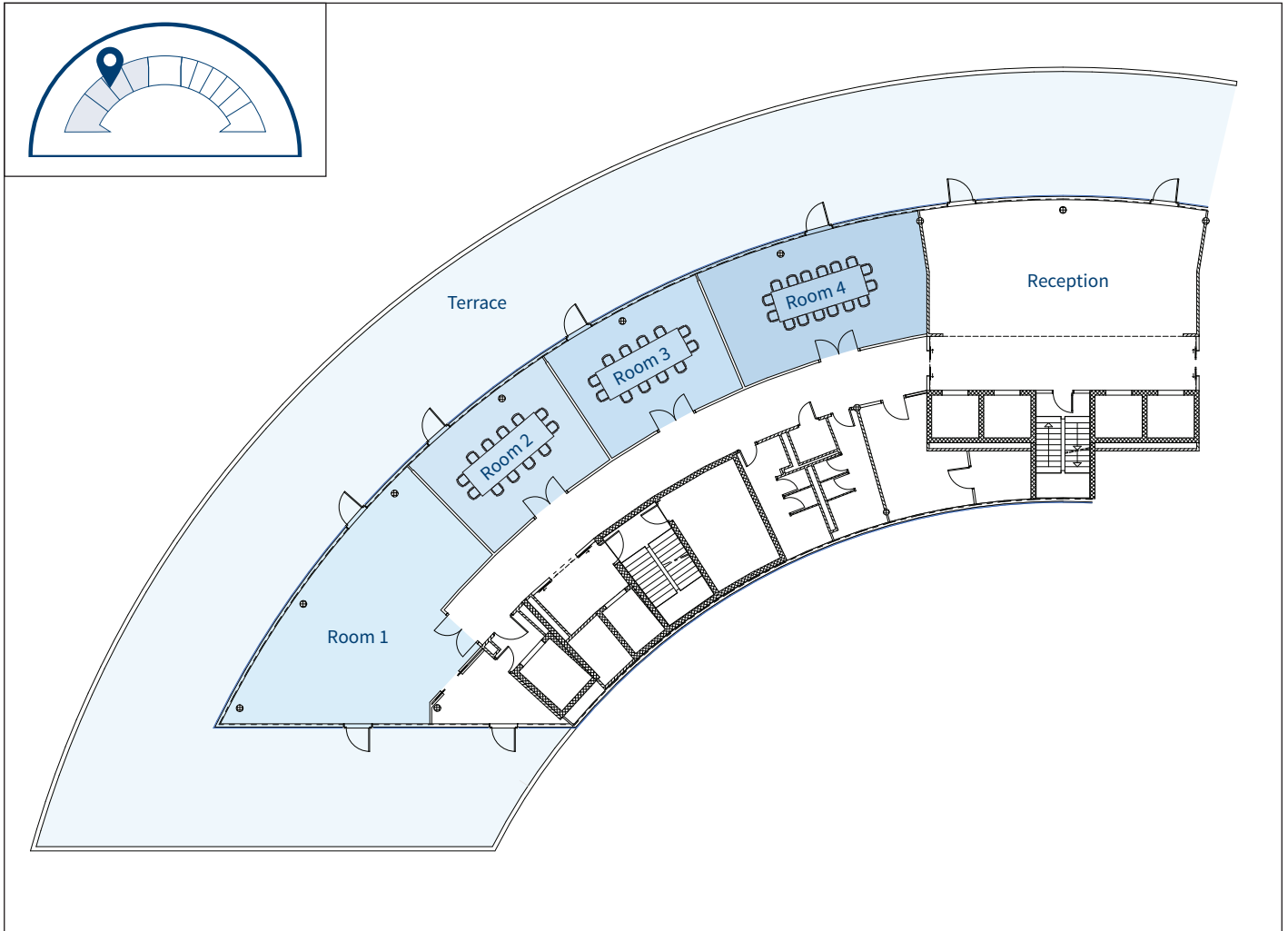


# Room plan

Executive



Level : 6<sup>th</sup> floor





# Equipment

## Conference Center



**Executive & Business Conference Center** is equipped with high-quality audio, video, and lighting equipment for the success of your professional meetings.

### Integrated technical Equipment

#### LED screen

85" or 100" Touchscreen with integrated whiteboard function.

#### Control screen

Lighting and room brightness control, projection, video projection, and voice assistance control from a digital tablet.

#### Audio system

Wireless microphone kit with amplified sound in the room (handheld microphones, lectern, and headset).

#### Video conferencing

Wireless, plug-and-play video conferencing on PC, Mac, or any other video conferencing application. Apple AirPlay for audio and video, automatic framing conference camera.

#### Signage

Comprehensive digital signage throughout the building (conference titles, schedules, program information, logos).

#### Wi-Fi available

Customization of the login portal and other options available upon request.





# Rates

## Conference Center

Business Center

From **CHF 100.-**

1/2 day per person

### 12 conference rooms that can accommodate more than 600 people.

With a total area of 900 sqm, the conference center consists of 8 Business rooms ranging from 40 to 90 sqm and 4 Executive rooms from 70 to 105 sqm<sup>2</sup> with private terraces and views of the Alps. The rooms are equipped with the latest audiovisual technology to ensure the efficiency of your meetings..

### Conference package

#### BUSINESS

Starting from 10 people

**Half-day**  
Duration 4h

**CHF 100**  
per person

**Full day**  
Duration 8h

**CHF 120**  
per person

#### EXECUTIVE

Starting from 10 people

**Half-day**  
Duration 4h

**CHF 120**  
per person

**Full day**  
Duration 8h

**CHF 150**  
per person

Nos prix s'entendent par personne, TVA et service inclus.

#### Our offers include:

- > Rental of the main conference room
- > 85" or 100" LED screen with integrated whiteboard function
- > Microphones and sound system, free Wi-Fi
- > Video conferencing with automatic framing camera
- > Morning and afternoon coffee breaks (one coffee break for a half-day)
- > Hot beverages and mineral waters
- > Buffet lunch or meal tray with mineral waters and coffee

#### LUNCH MENU AT LA BRASSERIE MILLENNIUM

- Included in the Executive package
- An additional charge of CHF 20 per person for the Business package

We are at your disposal to create a customized offer according to your wishes.

Learn more on our website:

[millennium.ch/meetings-and-events](http://millennium.ch/meetings-and-events)

To discover our catering and drinks menu, please consult our [Event Catering brochure](#)

#### Business rooms



#### Executive rooms



# Exclusive space

## Le Club













### *A 5-star service for your events!*

A spacious entertainment area designed to provide maximum comfort and freedom. The sumptuous lounge areas, arranged as salons, encourage networking and relaxation. The deep crimson leather furniture underscores the sophistication and elegance.

The dedicated reception area, VIP lounges, stunning bars, adjoining kitchen, dressing rooms, and the 45 sqm stage make it a magical venue for an artistic performance, concert, product launch, or conference.

### Configurations & capacity

Perfectly adaptable, Le Club can comfortably accommodate up to 250 people and can be tailored to the specific requirements of your event. Several configurations are possible:

 Theater 100	 Cabaret 48	 Classroom 60	 U-shape 40	 Boardroom 30
 Standing concert 250	 Seated concert 100	 Cocktail 120	 Dinner 50	 Fashion show 100

### VIP Lounges

The mezzanine can be privatized and offers a breathtaking view of the stage. This exclusive space consists of two distinct areas, each capable of hosting up to 30 people and equipped with its own bar for the ultimate VIP experience.



### Exclusive Artist dressing rooms

Two spacious 4-person dressing rooms, each with an individual bathroom and a 43" screen with video and audio feedback, are available for the comfort and well-being of presenters and artists.





# Cutting-edge technologies

## Le Club

**Millennium offers the best in technology in its event spaces.** The rooms are equipped with high-end sound, video, and lighting equipment for the success of your event.

### ***Unique kinetic lighting system in Switzerland!***

Le Club's lighting effects allow you to customize your event by creating unique and thematic atmospheres.

Le Club's ceiling is equipped with mobile spheres that can create complex and synchronized lighting sequences with the music. Imagine artistic light in motion!

## **Integrated Technical Equipment**

A large stage with a choice of 26 sqm or 40 sqm is equipped with top-notch sound, lighting, and video distribution facilities. It covers demanding needs for conferences, shows, and TV productions. Le Club ensures an exceptional audiovisual experience.

A technical control room with a DJ booth is available. Our audiovisual team is at your side to provide technical assistance before, during, and after your event.

### **LED screen**

7,50 m x 2,50 m LED screen with a resolution of 3840 x 1280 pixel and a pitch of 1.9.

### **Lighting**

Automated Ayrton projectors. Showtec Illumilift architectural lighting system for creating dynamic and spectacular visual effects. Elation theater lighting system.

### **Capture solutions**

Cutting-edge audiovisual broadcasting: video production, streaming, or TV studio recording.

### **Sound System**

Meyer Sound™

### **Stage area**

Adjustable to 26 sqm or 40 sqm. Maximum usable surface of 5 m x 8 m. Usable height of 3,50 m.

### **Fog machine**

The FAB Hazebase system.

### **Wi-Fi available**

Customization of the connection portal and other options available upon request.

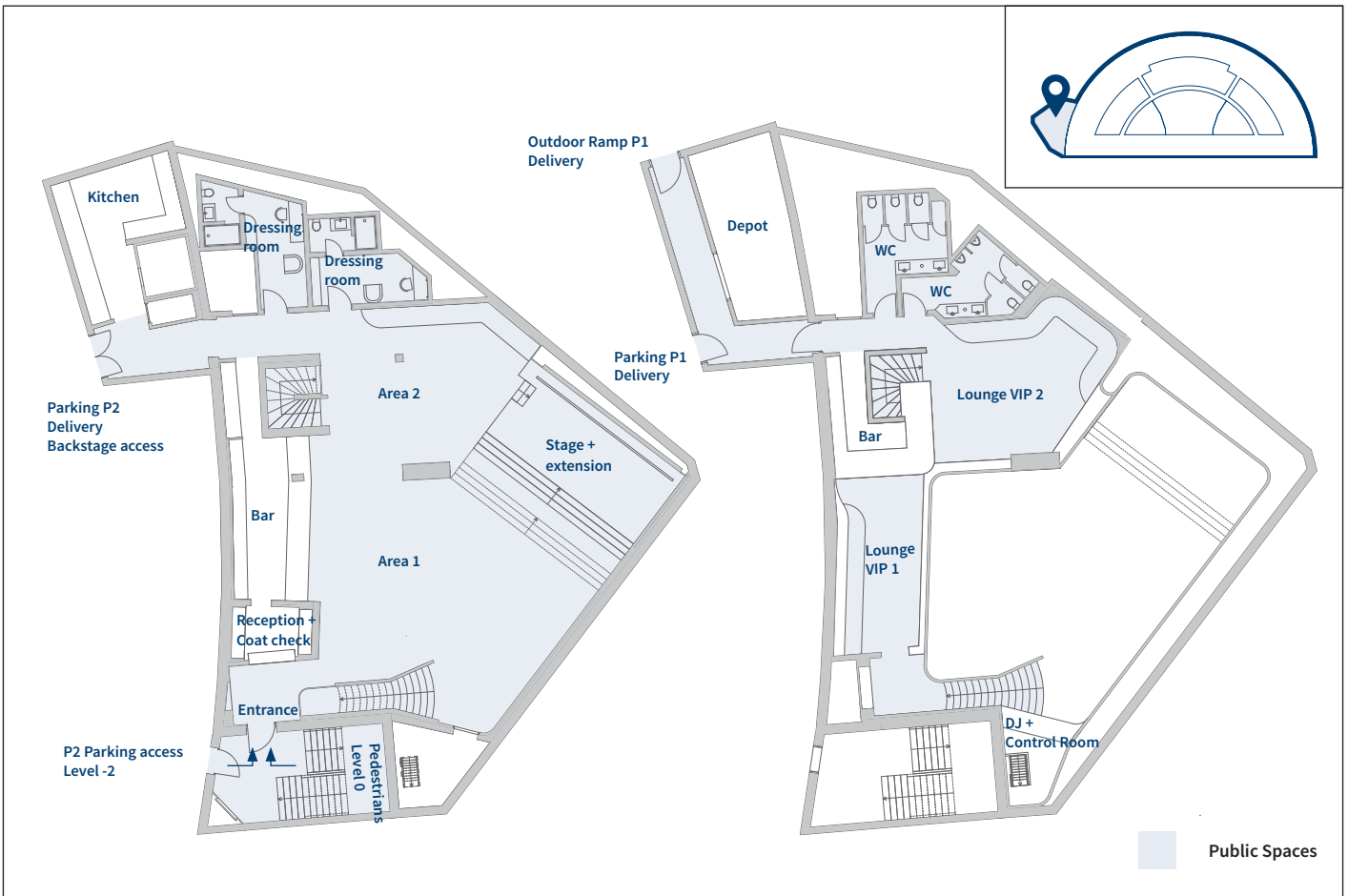


# Plans Le Club



## Club areas - Reception level

## VIP lounges - Mezzanine





# Reception Hall

## L'Espace



### *An elegant and adaptable reception hall.*






Millennium promises you an unforgettable moment in the reception hall, L'Espace.

With a capacity of up to 400 people, L'Espace is ideal for your cocktails, gala evenings, exhibitions, or gatherings. Its contemporary design and exceptional versatility allow you to personalize your event and create unique experiences.

Adjacent to the auditorium, L'Espace offers the opportunity to extend your conference or show with a sumptuous banquet or cocktail, providing your guests with a complete experience.

### **Configurations & capacity**

Our 450 sqm reception hall is entirely customizable, offering great flexibility to your event. It can be divided into multiple spaces that perfectly adapt to your needs for optimized utilization of its space

Theatre  120	Cabaret  40	Classroom  48	Banquet  320	Cocktail  350
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Maximum comfort and freedom to organize your event.





## *Tailor-made atmospheres for unique events.*

L'Espace adapts to your needs and creates tailor-made atmospheres that will leave a lasting impression on your guests. Thanks to its state-of-the-art home automation system, you can easily control lighting, sound, and video directly from a digital tablet.

This intuitive technology allows you to customize every moment of your event according to your preferences with just a few clicks.

Whether you want to create a cozy atmosphere for an elegant evening or a dynamic ambiance for a gathering, our home automation system caters to your wishes!

## Integrated technical equipment

### **Home automation**

Control of lights, sound, and video from a digital tablet.

### **Plug & Play**

Easily connectable technology to all external video and audio sources. The addition of cameras, screens, speakers, and other equipment is possible as needed.

### **Lighting**

Customized lighting for walls, ceiling, and the Lumix stone bar.

### **Video**

4x 4K resolution projectors with motorized 4m-wide screens.

### **Sound system**

Meyer Sound™ sound system.  
4 high-quality wireless microphones.

### **Wi-Fi**

Customization of the connection portal and other options available upon request.

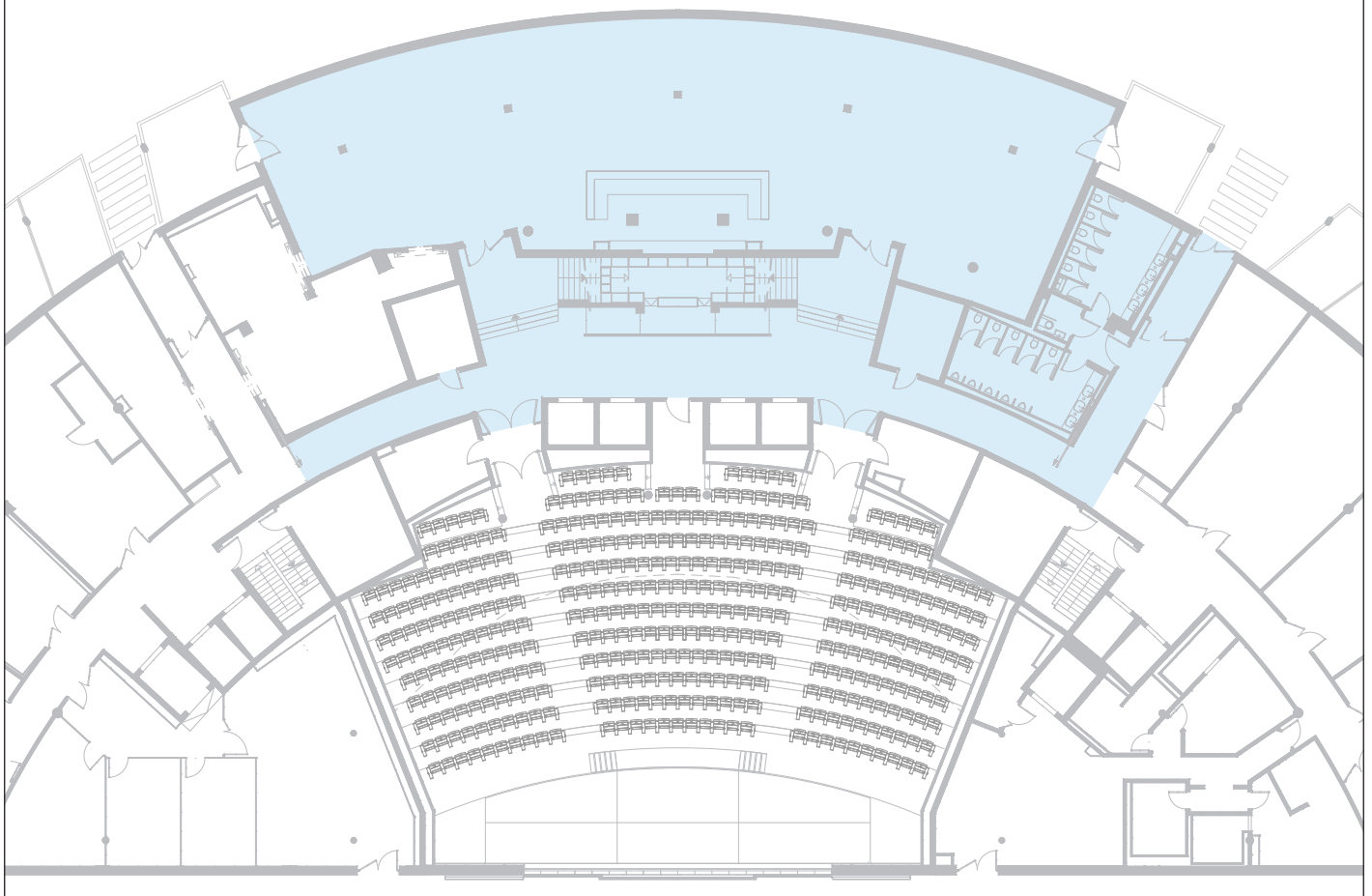




# Plan L'Espace



Public access



# Auditorium

## La Scène



### *An immersive experience for unique events.*






La Scène is the ideal place to host your congresses, conferences, company events, as well as to carry out video productions, organize concerts, and live performances.

This auditorium incorporates the best in sound and video diffusion technology, offering exceptional quality and the possibility to create stunning lighting atmospheres. There are no limits to creativity in enhancing the staging of your events.

With a stage space of 120 sqm, a spectacular 22 m x 4 m LED screen, and a complete audiovisual control room, La Scène allows for the creation of unique and fully customizable immersive experiences. It is a true space for creativity and innovation where your ideas come to life!

### Capacity and flexibility

La Scène has a capacity of 500 seats, with 400 seats in the grandstand. The spacious leather seats are equipped with USB-C ports and electrical outlets for added comfort. The stage space and motorized platforms offer great flexibility to meet the specific requirements of your event.

Total Area	Bleachers	Balcony	Dressing Rooms	Stage Area
				
800 sqm	391	87	5	120 sqm

### Modular Podiums

La Scène is equipped with 7 independent motorized podiums that can be adjusted in height, offering various stage setups. You can customize la Scène's configuration according to your needs, adding a dynamic touch to your events.



### Exclusive artists' Dressing rooms

Five spacious 70 sqm artist dressing rooms with individual bathrooms are available for the comfort of presenters and artists. Equipped with screens with video and audio feedback, the dressing rooms are connected to the stage through relaxation areas.





# Technologies

## La Scène



### ***Innovation at the heart of audiovisual technologies***

La Scène is the ideal venue for congresses, conferences, corporate events, video productions, concerts and live performances.

This auditorium incorporates the very best in sound and video broadcasting technology, offering exceptional quality and the ability to create striking lighting atmospheres. There's no limit to the creativity you can bring to the staging of your events.

The Scène is also remarkably flexible in terms of display, so it can be adapted to your needs. It features a 16:9 format video projector and a spectacular high-resolution LED screen for optimum visual quality.

### **Screen options**

#### **Video projector**

4K projector with video source.  
Fixed front lighting on stage.  
Projection format 11 x 6 m (16:9).

#### **LED screen**

11264 x 2048 pixels of resolution, a pitch of 1.9, an ultrapowerful video processor (ALQUILON RS4).  
Screen size (conference) : 6,8 x 4 m (16:9).  
Screen size (show) : 22 x 4 m (full screen).

### **Technologies**

#### **Immersive sound**

A Meyer Sound LINA™ line array sound system certified for Dolby Atmos™, delivering powerful and unparalleled immersive sound.

#### **Integrated lighting**

An automatic lighting system controlled by a GrandMA3 console + Black Trax automated tracking system.

#### **Available Wi-Fi**

Customizable connection portal and other options available upon request.

#### **Video capture and distribution solutions**

Cutting-edge video capture solutions for organizing hybrid or duplex events.  
3 PTZ integrated cameras.

#### **Integrated control room**

Dual integrated control rooms ensuring perfect control of your event from conception to execution (translation, live broadcasting, lighting, sound, and more).

**Video projector**



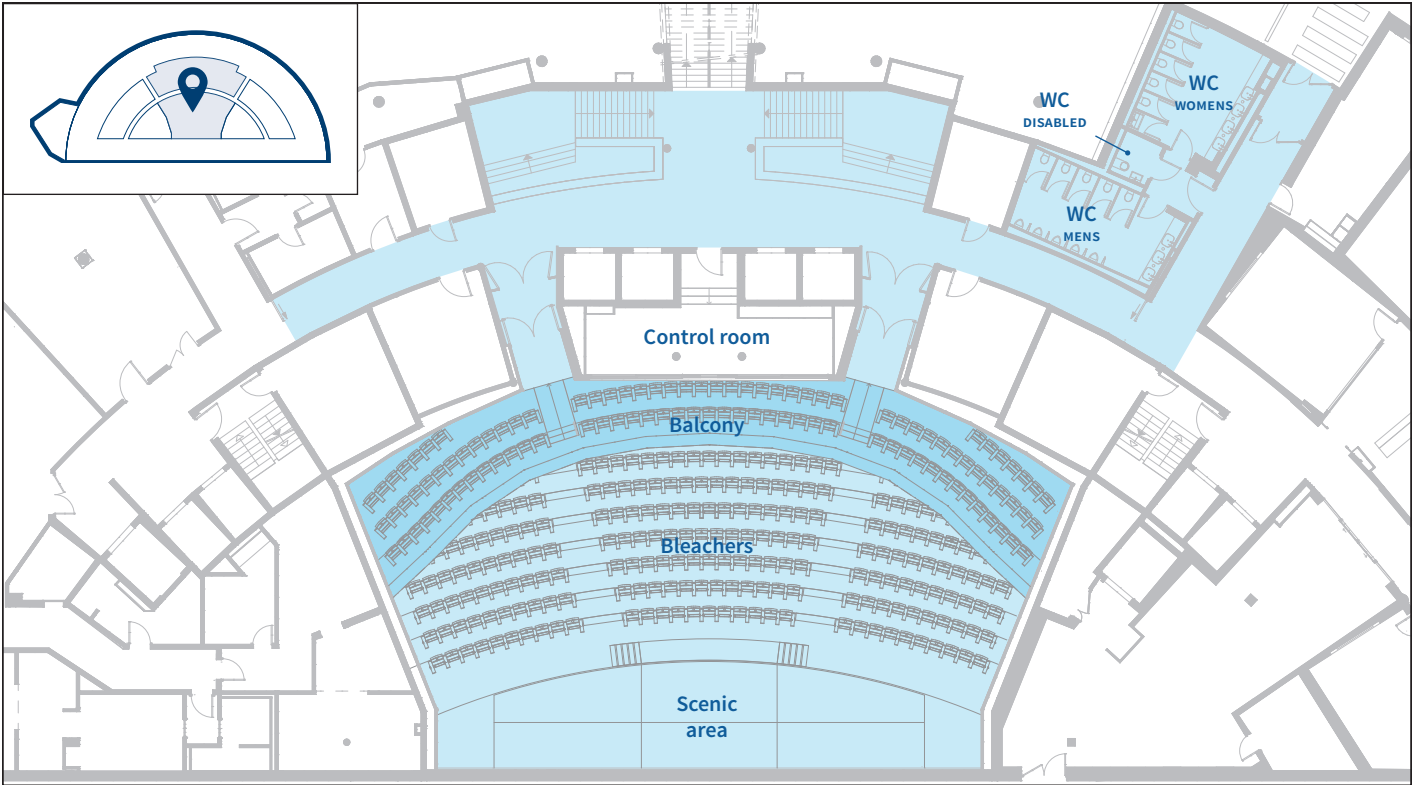
**LED - Show format**



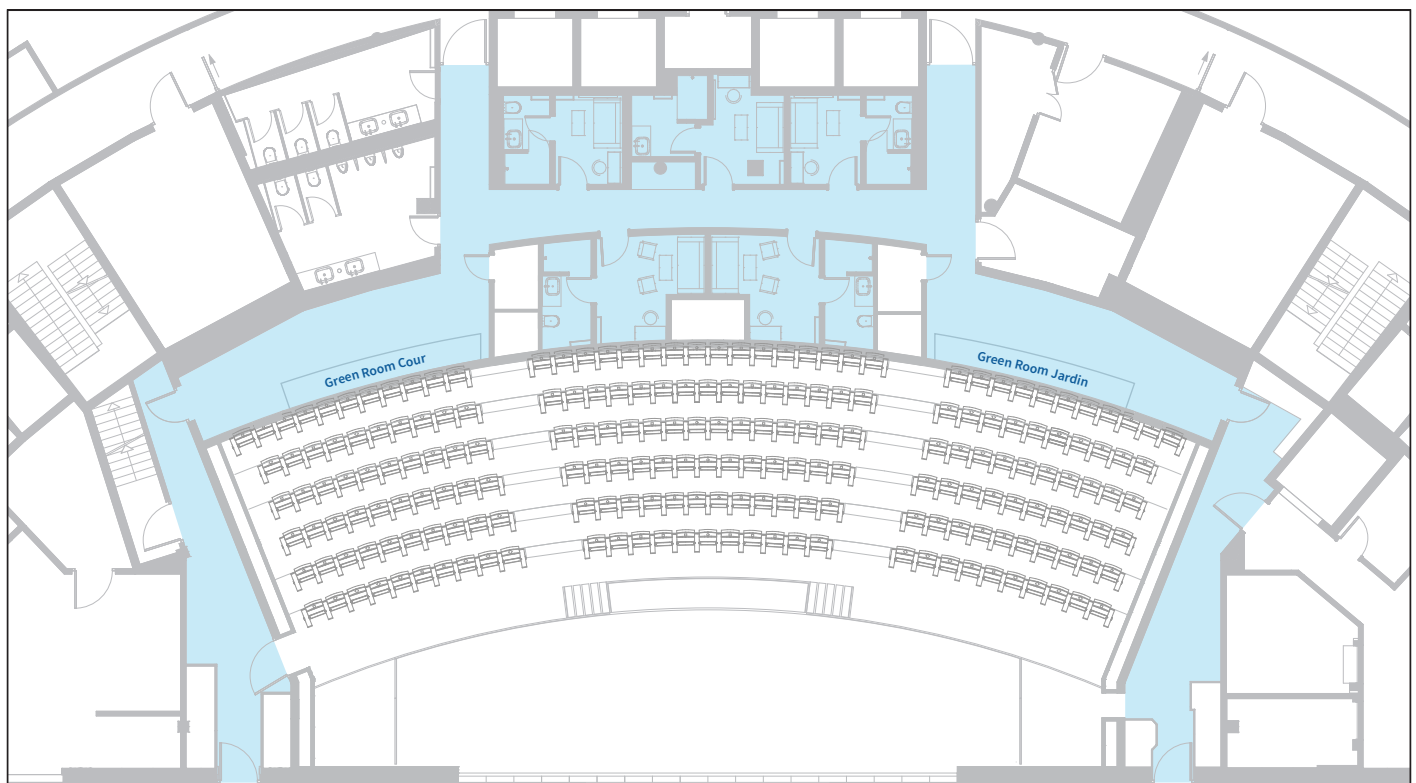
# Plans

## La Scène

### Public access



### Dressing rooms access





# Services



## Included services

### Technical equipment

Free Wi-Fi throughout the building.

Rooms are equipped with the latest audiovisual technology.

Integrated equipment details can be found in the presentation of each space offered in this brochure.

We model all our events in 3D to present you with a setup rendering for your room.

We assist you in meticulously adjusting all the details of your event planning.

### Banquet equipment

Furniture setup and breakdown for the event are managed by us and included in our prices.

We have round tables for 8 to 10 people, banquet chairs with white legs and blue seats, high tables with white legs and light wood tops, buffet tables, and side tables.

Garden furniture and parasols on the terrace.

Complete dishware and glassware, white fabric tablecloths and napkins.

Digital display on a large screen of the room layout and menu.

Kitchen and service equipment for the event are managed by us and included in our prices.

### Staff

Kitchen, office, and service staff costs are included in our prices until midnight.

From midnight, each started hour is billed additionally at the night rate: CHF 520/hour.

### Additional services

Parking assistance.

Coat check excluding hostess fees.

Concierge service.

Experienced event specialists at your service.

Underground parking for 500 cars (paid).

## Optional services

### Equipment

Tablecloths and furniture upon request depending on the theme and decoration of your event.

### Music

Our own musicians form the Millennium Live Band (MLB).

Various options are available:

- 3 to 15 musicians.

- singers for your cocktail receptions or dance evenings.

- various music styles offered (jazz, pop, rock, disco).

### Artists / entertainment

Animation of the Millennium's entrance fountain with logo and/or personalized message (quote on request).

Catalog of artists and entertainment available.

### Floral decorations

Cocktail high table vase (diameter 10 cm): CHF 30

Centerpiece (diameter 30 cm): CHF 75

Floral arrangement (height 1 m) for buffets, bars, and podiums: CHF 150

### Other services

Printed menu: CHF 5 / menu.

On-site hair salon, makeup, dry cleaning.

### Rates

Prices are in Swiss Francs, including 8.1% VAT. Prices and information in this document are subject to change.

## 1. Scope

These General Terms and Conditions of Sale apply without restriction or reservation to all sales concluded between Millennium Center SA («Millennium») and the customer (together the «Parties») for an event.

## 2. Event contract

The commitment is valid and final when the contract is signed by the Parties, and the defined deposits are paid within the specified time frames. The reservation is considered final after Millennium receives the deposits.

## 3. Prices

Prices are in Swiss Francs, including VAT. The applicable prices are those on the price list in effect at the time of the contract. Any additional non-contracted services are billed according to the price list in effect at the time of the order.

## 4. Invoicing and payment

The customer commits to paying the deposit amounts within the specified time frames. Invoices are payable in Swiss Francs by bank transfer or credit card. In case of non-payment within the agreed time, Millennium reserves the right to cancel the event without further obligation. Invoices are due within 10 net days. Beyond this period, Millennium is entitled to charge a 5% late payment interest.

## 5. Cancellation fees

In case of total or partial cancellation, the required notice is as follows:

- from the date of contract signing: 20% of the contracted turnover
- 45 days before the event: 50% of the contracted turnover
- 15 days before the event: 80% of the contracted turnover
- 7 days before the event: 100% of the contracted turnover

## 6. Number of participants

Ten days before the event, the final number of participants must be communicated to Millennium. A variation of up to 10% is allowed up to 7 working days before the event. This number serves as the basis for billing. From the contract signing to 45 days before the event, a decrease of up to 25% of the number of participants is allowed.

## 7. Catering

All catering for an event is exclusively reserved for Millennium's catering service.

## 8. Corkage and service

During events held at Millennium that include products provided by the customer and require service, Millennium charges corkage or service fees. Millennium reserves the right to refuse to serve a product it has not provided at any time.

## 9. Service hours

From midnight onwards, an additional charge per started hour is levied for service costs, for reception and security personnel.

## 10. Food allergies

Our dishes are prepared in kitchens where various allergenic substances may be present. Our team is available for information regarding ingredients that may cause food allergies. Despite all precautions, we cannot guarantee the complete exclusion of allergens.

## 11. Sales of alcohol to minors

For the protection of youth, Swiss law prohibits the sale of wine, beer, and cider to those under 16 years of age, as well as spirits, aperitifs, and alcopops to those under 18 years of age. Millennium disclaims all responsibility for guests in this regard.

## 12. Use, repair, non-return

It is prohibited to modify rented equipment without Millennium's prior authorization. The customer undertakes not to attach or affix anything to the walls and windows, including no pins, glue, staples, paint, or any other elements that would alter the original item. Damaged or unreturned equipment will result in additional charges for cleaning or refurbishment to its replacement value.

## 13. Property liability and insurance

The customer is responsible for the members of their group as well as any external service providers they have commissioned. The customer is liable for any damage noticed by Millennium, including damage, breakage, theft, or others. Millennium disclaims all liability regarding the customer's belongings and property values, as well as any accidents or damages that may occur during the event. The customer must have adequate liability and theft, fire, and water damage insurance during the use of Millennium's premises and for their belongings. Upon request by Millennium, the customer must provide proof of sufficient insurance coverage.

## 14. Safety regulations

The customer must comply with and ensure that all members of their group and any subcontractors or suppliers follow the safety regulations applicable within Millennium's premises, including:

- Smoking is prohibited throughout the building
- The use of smoke machines without prior authorization, including recreational ones used for entertainment, is prohibited
- The use of flammable gases or liquids is prohibited
- Keeping the building's entrances and exit routes secure, clean, and unobstructed is necessary

In this regard, suppliers commissioned by the customer must strictly follow the instructions given by Millennium's staff.

## 15. Closing time

For events held as private parties, the closing time is no later than 4:00 a.m., and musical entertainment must cease by 3:45 a.m. at the latest.

## 16. Media content

The display of media on Millennium's screens must adhere to the specifications outlined by Millennium. In case of non-compliance with the formats and/or media delivery deadlines, Millennium disclaims any responsibility for a failure to display during an event.

## 17. Cloakrooms

Millennium disclaims all responsibility in case of theft or damage to personal belongings.

## 18. Parking and delivery

Millennium disclaims all responsibility for vehicle theft, damage, and property inside the building. Deliveries must be announced and take place at the unloading dock located on level -3 of the building. Vehicles are only allowed to park during loading and unloading.

## 19. External service providers

External services are subject to Millennium's approval. External service providers must accept the «External Service Provider» charter or risk being rejected. In all cases, Millennium disclaims all responsibility for theft or damage to equipment provided, delivered, and ordered by the customer. The equipment brought must comply with current safety standards.

## 20. Logistics services

Assistance by Millennium personnel is mandatory for unloading, loading, handling, and moving the equipment provided and delivered to Millennium by the customer. Charges are billed at a rate of CHF 95 per handler per hour for logistics assistance and CHF 120 per hour for the rental of lifting equipment. The customer is responsible for damages caused by their service providers.

## 21. Force majeure

In the event of an extraordinary, unforeseeable, and insurmountable external event that makes it impossible to conduct the event, Millennium will propose to reschedule the event at no cost within 12 months. Any deposits made will be retained.

## 22. Advertising material

The customer must obtain prior authorization from Millennium to place advertising material in public areas and building entrances. No displays are allowed on interior and exterior walls without prior authorization from Millennium. Damages are the responsibility of the customer. The customer cannot use the name and logo of Millennium without prior agreement.

## 23. Applicable law

Swiss law is the sole applicable law. Any potential dispute is brought before the competent courts of Lausanne.